

**Agenda Item No:**

**Report to:** Charity Committee

**Date of Meeting:** 7 June 2011

**Report Title:** GRANT ADVISORY PANEL UPDATE

**Report By:** Jayne Butters  
Borough Solicitor

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### **Purpose of Report**

To update the Committee on the work of the Grant Advisory Panel

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### **Recommendation(s)**

- 1. That the Committee notes progress with the establishment of the grant scheme.**
- 2. That the Committee adopt the amended Constitution.**

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### **Reasons for Recommendations**

The Scheme requires that the Council consults with the Grant Advisory Panel and the work of the Panel is important to the delivery of one of the Foreshore Trust's objects.

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## Grant Advisory Panel

1. Under the Charity Commission Scheme the Council, as Trustee of the Foreshore Trust, is required to consult with the Grant Advisory Panel concerning grant criteria, the grant application process and individual grant applications.
2. The Panel was appointed at the March meeting of this Committee. They have met twice since their appointment and the minutes of their first meeting are attached at Appendix 1. At that meeting they considered their Constitution and, with some amendments concerning the term of office of the Panel officers, they have now adopted the Constitution which is now attached at Appendix 2 and recommended for adoption by the Committee. For ease of reference the amendments are shown underlined.
3. The Panel have also considered the Grant Criteria and have made progress with approval of the draft submitted to them. There may be some further work to do on this document and so it is not considered ready to bring to the Committee for adoption.
4. The Panel now have administrative support provided by Democratic Services staff and they will work with the Head of Regeneration and Community Services on the detail of the grant scheme processes including timing and content of advertisements inviting applications, the format of application forms and evaluation of applications against grant criteria.
5. It is anticipated that a report will come to the Committee's meeting on 7 September 2011 with the package of recommended grant criteria, application processes and timetable for the first distribution of grants from the Foreshore Trust's surplus.

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### Wards Affected

None

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### Area(s) Affected

None

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### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No

Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No

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### **Background Information**

Appendix 1 - Amended Grant Advisory Panel Constitution  
Appendix 2 - - Minutes of Grant Advisory Panel on 13 April

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### **Officer to Contact**

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